



Job Description

Job Title	Project Worker (Childrens and Family Services)
Accountable to:	Line Manager
Reports to:	CEO
Grade :	£12.58 per hour
Hours:	30 hours per week
Term :	Permanent
Work Location:	Derbyshire – various locations

Aims of the Post

The Little Links Work project is funded by Children in Need and aims to develop and deliver a programme of therapeutic activities to support children living in homes where parental behaviours compromise their wellbeing, for example where parents are substance/alcohol, offenders, have significant mental health problems or live with high degrees of conflict and distress to improve life chances of the children.

Sign Date

Key Tasks and Responsibilities

- Design and deliver weekly children centred sessions encouraging creative play, exploring children's emotions, resilience and identity, with the aim of strengthening and improving family relationships for the benefit of the children
- Provide practical and emotional support and information to children and families through crisis intervention and prevention on a one to one and group basis
- Develop and strengthen relationships with key children services and partners i.e. Schools, Social Care, Children & Young People's Network and other family support agencies to ensure a cohesive service for the children to ensure their wellbeing maintained
- Organise a range of fun out of term time activities, for children engaging in the project
- Signpost to specialist support agencies according to need and advocating on behalf of the client as required
- Keep all staff and volunteers updated on the progress of Little Links Programme to assist with referrals and assessments
- Operate as an effective and responsible member of the team, delivering any support interventions at the direction of your line manager or CEO
- Adhere to all policies and procedures and promote Health and Safety in the workplace.
- Any other duties as directed by your line manager in order deliver the outcomes of the project
- Ensure all work is reflected positively and any interventions delivered meet the aims and targets set within the Little Links Work Project
- Accurately record and maintain records and statistics electronically and manually and taking responsibility for your own administration
- Keep abreast of regional and national policy and statutory priorities linked to your work
- Understand and implement include the principles of 'Every Child Matters' in the delivery of this service
- Work some unsociable hours including occasional Saturdays and late evenings as the role dictates
- Operate flexibly, to provide support across the organisation when necessary
- Effectively manage your own caseload
- Take responsibility for recording, monitoring and delivering funding related outcomes for the Little Links Project

PERSON SPECIFICATION

Job Title: Project Worker (Childrens and Family Services)

Base: Derby City

Hours: 30 hours per week

1. Attainments/Qualification	
<p>Essential Experience in a similar role Enhanced DBS</p>	<p>Desirable Social Work Degree Health & Social Care, Social work, Childcare, Management or Substance Misuse Qualification Safeguarding</p>
2. Skills	
<p>Essential Knowledge and understanding of drug treatment - Good interpersonal and all-round communication skills Evaluation and sound judgment skills Excellent written skills Managing own caseload Excellent IT skills Full driving Licence and use of car</p>	<p>Desirable Experience of working with disadvantaged clients</p>
3. Knowledge/Experience	
<p>Essential Experience in a social care field work with socially excluded client groups and children/families Knowledge of drug and alcohol harm reduction initiatives and health promotion</p>	<p>Desirable 2 years experience of multi-agency working specialist knowledge of drug and alcohol issues Knowledge of the Criminal Justice system Experience of supporting and advising families with complex issues</p>
4. Circumstances/special Demands of Post	
<p>Essential Experience of supporting individuals with complex needs Demonstrate the ability to effectively work with people regardless of their ethnic, cultural, social backgrounds, their age, religious belief, disability and sexual orientation.</p>	<p>Desirable</p>